



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : RAND COMPUTER CENTER
 Address : 2nd Floor Planbank Bldg Lopez Ave. Batong Malake, Los Baños, Laguna

P.O. No. : 22-12-2305
 Date : December 20, 2022
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office
 Date of Delivery : _____

Delivery Term : 30 Calendar days But not to exceed 31 December 2022
 Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
32	PCS	5	Pencil Eraser, UNBRANDED	11.00	55.00
33	BXS	10	Paper Clip, UNBRANDED Vinyl Coated Small, 33mm 70s/bx	28.00	280.00
34	PCS	2	Stapler Heavy Duty, JOY No. 35, 24/6	550.00	1,100.00
35	ROLLS	12	Masking Tape, UNBRANDED Size: 1", 24mm x 50m	46.00	552.00
36	BTLS	12	Flash Refill Ink Seal Stamp 10ml (purple), UNBRANDED	116.00	1,392.00
37	PACKS	2	Parchment Paper Long, UNBRANDED 100 pcs	490.00	980.00
38	PCS	3	Cork Board, UNBRANDED Size: 24" x 18"	725.00	2,175.00
39	PCS	3	Push Pin, HBW Standard, Plastic 100s/bx for cork board	58.00	174.00

Control No. **4158**

GRAND TOTAL : Php 68,000.00

Total Amount in Words *Sixty-eight Thousand Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Conforme :

[Signature]
RAND EDOUARD R. DE JESUS
 (Signature over printed name of Supplier)
12-20-22
 Date

Very truly yours,

[Signature]
VICTOR MA. REGIS N. SOTTO
 (Authorized Official)
 City Mayor

Requisitioning Office/Dept. :

[Signature]
EMMA-M. SANCHEZ, DVM
 (Authorized Official)

Funds Available :

[Signature]
JUVY A. CUENCO
 Chief Accountant

Amount: ₱ 68,000.-
 OBR No. : 100-2022-09-
0882-1041



PURCHASE ORDER

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ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
24	ROLLS	12	Transparent Tape, UNBRANDED Size: "2, 48mm x 50m	27.00	324.00
25	PCS	24	Epson L210 & L565 Ink (black) 664, EPSON Ink Cartridge	340.00	8,160.00
26	PCS	6	Clip Board, UNBRANDED Size: 8.5" x 14", 216x356mm (Plastic)	100.00	600.00
27	PCS	15	Official Log Book, ADVANCE Size: 8.5" x 11", 300 pages	290.00	4,350.00
28	PCS	20	White Board Marker, DELI Blue, Broad Tip	60.00	1,200.00
29	PCS	10	Sign Pen, MYGEL Black 0.7	75.00	750.00
30	PCS	5	Sign Pen, MYGEL Blue 0.7	75.00	375.00
31	PCS	25	Correction Tape, UNBRANDED Size: 5mm x 10mm	48.00	1,200.00

Control No. **4158** **SUBTOTAL :** **Php 61,292.00**

Total Amount in Words Sixty-one Thousand Two Hundred Ninety-two Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.


Very truly yours,

Conforme :

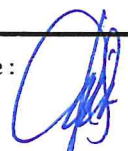
Rand Edouard R. de Jesus
RAND EDOUARD R. DE JESUS
 (Signature over printed name of Supplier)
12-20-22
 Date

VICTOR MA. REGIS N. SOTTO
 (Authorized Official)
 City Mayor

Requisitioning Office/Dept. :


EMMA M. SANCHEZ, DVM
 (Authorized Official)

Funds Available :


JUVY A. CUENCO
 Chief Accountant

Amount : _____
 OBR No. : _____



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ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
16	PCS	2	USB Flash Drive, GENERIC 1 TB	1,400.00	2,800.00
17	PCS	10	Certificate Frame, UNBRANDED Size: 20cm x 30cm	200.00	2,000.00
18	PCS	5	Computer Mouse Pad, UNBRANDED Size: 8.5"x7"x11"	35.00	175.00
19	PC	1	White Board, DELI Size: 60cmx90cm	1,139.00	1,139.00
20	UNITS	2	Laminating Film Roll Paper, QUAFF Size: 12", 250 microns 50 meters	1,900.00	3,800.00
21	UNITS	2	Laminating Film, QUAFF Size: 6", 200 microns	895.00	1,790.00
22	UNITS	2	Laminator Hot & Cold A4/A3, OFFICECOM Paper Cutter + A4 Laminating Film	4,990.00	9,980.00
23	ROLLS	12	Transparent Tape, UNBRANDED Size: 1", 24mm x 50m	11.00	132.00

Control No. **4158** SUBTOTAL : **Php 44,333.00**

Total Amount in Words *Forty-four Thousand Three Hundred Thirty-three Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :

RAND EDOUARD R. DE JESUS
(Signature over printed name of Supplier)
12-20-22
 Date

VICTOR MA. REGIS N. SOTTO
(Authorized Official)
 City Mayor

Requisitioning Office/Dept. :

EMMA M. SANCHEZ, DVM
(Authorized Official)

Funds Available :

JUVY A. CUENCO
 Chief Accountant

Amount : _____
 OBR No. : _____



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P.O. No. : 22-12-2305
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Gentlemen:
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 Date of Delivery : _____ Delivery Term : 30 Calendar days 31 December 2022
Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
9	BOXES	4	Fastener, JOY Plastic 50s/box	88.00	352.00
10	BXS	10	Paper Clip, UNBRANDED Vinyl Coated Big, 50mm 70s/bx	98.00	980.00
11	BX	1	Paper, UNBRANDED Size: 11" x 14 7/8", Continuous Payroll 4 Ply, Subs. 16	1,000.00	1,000.00
12	ROLLS	12	Masking tape, UNBRANDED Size: 2", 48mmx50mm	70.00	840.00
13	PACKS	6	Board Paper, WORX Size: 8 1/2"x11" (letter size) - 200gsm x 100s/pack, 210mx297mm	260.00	1,560.00
14	PCS	2	Uninterrupted Power Supply (UPS), AID 1000VA Automatic Voltage Regulator (AVR) - Heavy Duty - total power output 1000watts - 110V & 220V inlets	2,900.00	5,800.00
15	PCS	5	Computer Wired Keyboard, RAPOO NK1800 USB Connection	340.00	1,700.00

Control No. **4158** **SUBTOTAL :** **Php 22,517.00**

Total Amount in Words Twenty-two Thousand Five Hundred Seventeen Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :

per Allyn Mei Liantaw
RAND EDOUARD R. DE JESUS
 (Signature over printed name of Supplier)
12-28-22
 Date

VICTOR MA. REGIS N. SOTTO
 (Authorized Official)
 City Mayor

Requisitioning Office/Dept. :

EMMA M. SANCHEZ, DVM
 (Authorized Official)

Funds Available:

JUVY A. CUENCO
 Chief Accountant

Amount : _____
 OBR No. : _____



PURCHASE ORDER

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Agency Name

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 Address : 2nd Floor Planbank Bldg Lopez Ave. Batong Malake, Los Baños, Laguna

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Gentlemen:

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 Date of Delivery : _____

Delivery Term : 30 Calendar days ^{But not to exceed} 31 December 2022
 Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	PCS	150	Folder White, UNBRANDED Short	7.00	1,050.00
2	PCS	15	Official Log Book, UNBRANDED Size: 8.5" x 11", 500 pages	345.00	5,175.00
3	PCS	20	Permanent Marker, PILOT Blue, Broad Tip	50.00	1,000.00
4	PCS	20	Permanent Marker, PILOT Black, Broad Tip	50.00	1,000.00
5	PCS	10	Permanent Marker, PILOT Red, Broad Tip	50.00	500.00
6	PCS	10	White Board Marker, DELI Red, Broad Tip	60.00	600.00
7	PCS	20	Steno Notebook, UNBRANDED Size: 6"x9" Spiral, 40 LVS. 55 gms	39.00	780.00
8	PCS	20	Pencil Lead w/Eraser, MONGOL Wood Case, Hardness, HD #1	9.00	180.00

Control No. **4158**

SUBTOTAL :

Php 10,285.00

Total Amount in Words *Ten Thousand Two Hundred Eighty-five Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :

RAND EDOUARD R. DE JESUS

(Signature over printed name of Supplier)

12-20-22
Date

VICTOR MA. REGIS N. SOTTO

(Authorized Official)

City Mayor

Requisitioning Office/Dept. :

EMMA M. SANCHEZ, DVM
(Authorized Official)

Funds Available :

JUVY A. CUENCO
Chief Accountant

Amount : _____

OBR No. : _____